



MASTS Protocol for the Small Grant Scheme

Rationale:

The MASTS Small Grants Scheme has the capacity to allocate small amounts of funding to support requests from members of the MASTS community. Examples of areas for which funds may be provided include: travel/conference expenses, specialist equipment purchase/hire, analyses, *ad hoc* assistance, access to data etc. The MASTS Small Grants Scheme will also consider requests to host workshops. Other requests will be considered, but should be discussed in advance with a member of the MASTS Directorate.

Criteria:

1. The maximum amount that any individual can be allocated in any one funding round will be: £500 for small requests such as conference attendance, £1000 if applying to host a workshop or up to a maximum of £3000 if you are applying for access to 'cutting edge' knowledge or techniques.
2. Applicants must be a registered student or an academic or associated member of staff at a MASTS institution.
3. Preference will be given to applicants able to demonstrate additionality – having sourced some funds from elsewhere (non-MASTS funds).
4. Funds should not be available through other MASTS funding routes (e.g. a relevant MASTS Research Theme).

Protocol:

Application forms can be downloaded from the MASTS website and will need to be completed by the agreed deadline, and submitted by email to: masts@st-andrews.ac.uk

Applications will be assessed by a sub-group of the MASTS Advisory Board.

Applicants will be notified by email as soon as possible after the relevant Advisory Board assessments have been completed. No detailed feedback will be provided and the decision of the Advisory Board will be final.

Recipients of funds will be required to provide a brief account of the way the funds have been used, and where appropriate MASTS may also request that an article for the MASTS Newsletter be provided. This information will need to be delivered within one month of the completion of the funded activity.